



Momence Police Department

Jeffery T. Cavender, MPA
Chief of Police

School Bus Stop Arm Violation Report

Date of Offense: __/__/____ Time of Offense: _____pm/am
Location of Offense: _____

Description of Vehicle

License Plate Number: _____ State: _____
Make: _____ Model: _____ Year: _____ Color: _____
Distinguishing marks or lettering on offending vehicle: _____

Description of Offense

Description of Offender

Gender: Male/Female Ethnicity: White/Black/Hispanic/Oriental/East Indian/Other _____
Physical Description: (Include age, height, weight, and clothing worn if possible)

Bus Driver's Information

Name (please print): _____

Bus Company Address: _____

Signature: _____

Fax Completed Report to: (815) 472-6152. NOTE: In order to issue a citation under 625 JCS 5/11-1414 OVC 2010), the appropriate law enforcement agency must have as much of the above information as possible. As a minimum, concentrate on the vehicle registration numbers and description. Drivers must also be willing to appear in court reference the reported incident(s). Should the driver witnessing the incident fail to appear in court, the citation(s) WILL BE DISMISSED. Drivers should be aware that the stop arm must be extended and the red lights flashing for the citation to be issued. This includes operations occurring on school grounds. All issuance of citation(s) will be at the discretion of the investigating officer. Should a bus driver fail to appear, it will be at the discretion of the Momence Police Department to determine if any future reports of violations will be honored. If you have any questions, please call 815-472-2021. Report the violation as soon as possible. If communication exists, report it immediately from the scene.